

YorOK BOARD MEETING

Appendix A

Date: Monday 4 July 2016
Time: 9.30 – 12.00
Venue: The Severus Room, West Offices

- Sarah Armstrong - York CVS
- Helen Ash - Interim YOT Manager
- Anna Buchan - Matron, Children’s Public Health 0 – 19
- Polly Griffiths - Healthwatch
- Tricia Head - Headteacher, Danesgate Community
- Alan Hodgson - Interim YOT Manager, CYC
- Niall McVicar - Children's Trust Service Manager, CYC
- Victoria Pilkington - Partnership Commissioning Unit
- Cllr Stuart Rawlings - Executive Member for Education, Children & Young People (Chair)
- Paula Richardson - Children's Centre Strategy Manager
- Cllr Carol Runciman - Executive Member for Adult Social Care & Health
- Jon Stonehouse - Director of Children’s Services, Education & Skills, CYC
- Natalie Wilde - Deputy Directorate Manager, Child Health
York Teaching Hospital NHS Foundation Trust

- In attendance - Will Boardman (Item 10)
Carolyn Ford, Inspection & Planning Manager (Minutes)
George Gilmore (Item 4)
Sarah Kingston (Item 8)
Barbara Mands (Item 7)
Liz Roberts (Item 8)
Chris Shipley (Item 6)

- Apologies: - Juliet Burton, Nigel Costello, Sara Farrar, Jayne Hill, Ruth Hill,
Hannah McNamee, Helen Pulleyn, Carol Redmond, Eoin Rush
and Maxine Squire

ACTION

1. **Welcome, Introductions and Declarations of Interest**

Cllr Rawlings introduced himself as the new Executive Member for Education, Children & Young People.

2. **Minutes of The Meeting Held on 9 May 2016 and Matters Arising**

The minutes of the meeting held on 9 May 2016 were agreed as a true and accurate record of the meeting. There were no matters arising.

3. **Any Other Business**

There were no items of “Any Other Business”.

4. **Children & Young People’s Plan**

SEND Area Inspection Preparation Update

George Gilmore provided a verbal update, on behalf of Jess Haslam, on the Ofsted/CQC area inspection of SEND, which will consider how effectively the local area identifies children and young people who have special educational needs and/or disabilities, assesses and meets their needs, and improves outcomes for them. The Ofsted inspection framework has been published and term time only inspections have commenced. Local authorities are notified on

a Monday that their inspection will commence the following Monday. The inspection team will comprise three inspectors.

The multi-agency SEND Inspection preparation group is drafting a self-evaluation document and inspection timetable, gathering documentary evidence, producing story boards and briefing stakeholders, including parent/carers. A small group of parent/carers will meet with the inspection team at the start of the inspection, with a wide range of parents involved in a webinar and focus group later in the inspection process. In response to Board member questions, George Gilmore responded that:

- secondary school SENDCos had been invited to contribute to the self-evaluation document.
- all local authorities will have an inspection within the next five years.
- there will be eight inspections before the end of the Summer term.
- inspections will only take place during term time.

Published SEND inspection reports will be scrutinized, and feedback on the inspection process sought from North Yorkshire local authority which had its SEND inspection last week.

The local authority is also expecting a Single Inspection Framework (SIF) inspection before the end of December 2017. Notification of this inspection is on specified Monday mornings.

5. **New Ways of Working**

Niall McVicar presented an update on the development of the new multi-agency early help operating model, which includes local area teams, the city centre youth offer and the integrated children’s centre offer. Board members were advised that the 981 responses to the initial consultation had, on the whole, provided endorsement for the proposals. Further staff consultation will start today and a paper will be presented to Council Executive. The link to the Executive paper will be circulated to YorOK Board members when available.

NMcV

YorOK Board members were encouraged to attend the stakeholder event at York CVS on 18 July, 2 – 5pm, to start planning in order to identify the offer available to families in each of the local area teams.

All

Planning for the local area teams will take place in the Autumn and staff will be in place by January 2017. Each local area will have core outcomes which need to be achieved but will have flexibility to respond to specific need within that area. Mrs Ford was asked to keep “Local Area Teams” as a regular agenda item for the foreseeable future.

CF

6. **YorOK Workforce**

Chris Shipley updated Board members on the Workforce Development Strategy and the wide range of staff learning and development opportunities which support the Children & Young People’s Plan priorities. The report provided an overview of the role of the Workforce Development Unit (WDU), the process for identifying new and emerging learning needs, new models of working and changes to the safeguarding learning offer.

E-learning is currently being explored. Board members queried whether e-learning on its own is effective and suggested that it should be used to support other forms of learning. Chris Shipley confirmed that existing e-learning packages had already been explored and that the WDU is considering selling the e-learning packages that it develops.

City of York Council (CYC) is piloting coaching and it is hoped that York can become a Coaching City. Fifteen members of CYC staff have been trained as coaches and the intention is to eventually offer this to partners. Links will be made with Coaching York to ensure coaching activity is co-ordinated and consistent across the city. Chris Shipley is to arrange for Nigel Burchell to contact Sarah Armstrong from York CVS and Victoria Pilkington from the CCG to discuss coaching in more detail.

CS

Work is being undertaken regionally to enable WDUs to measure impact and York is currently piloting and evaluating a way of doing this.

Board members noted the significant number of staff who failed to attend training sessions booked for them and it was agreed that this required further scrutiny. Cllr Runciman, Cllr Rawlings and Chris Shipley agreed to meet prior to the next meeting to discuss this further. There was an acknowledgement that changing working patterns necessitated the need to deliver training differently.

CR SR
CS

Board members noted the report's recommendations that alternative learning opportunities are provided through e-learning, a skills audit tool is developed and implemented and an annual workforce survey is introduced.

It was agreed that the new WDU Safeguarding Advisor would attend the next meeting and that Chris Shipley would present a further paper on e-learning and training cancellations.

CS
CS

7. 30 Hours Childcare

Barbara Mands updated Board members on progress with early implementation of the new statutory entitlement for 30 hours free childcare for working families. The government announced in February 2016 that York had been chosen as an early implementer to pilot the programme from September 2016, a year earlier than national roll out. The programme is provided to those parents/carers who meet national eligibility criteria and comprises the universal entitlement for all 3 and 4 year olds to receive 15 hours of free early education plus up to an additional 15 hours.

The local authority successfully negotiated an uplift in the hourly rate from £3.38 to £4 per child. As a result, 66% of providers have confirmed their commitment to taking part in the pilot. To-date 357 applications for funding have been approved and the DfE has confirmed that it is pleased with progress. Cllr Rawlings thanked officers for successfully negotiating with the DfE to agree an improved hourly rate.

The DfE has also chosen 33 early innovator local authorities to develop innovative approaches around sufficiency, flexibility, SEND, work incentives and parental engagement to support delivery. York's key themes are 30 hours childcare sufficiency and flexibility.

Following the EU Referendum, the Government confirmed that it would maintain its manifesto commitment to 30 hours free childcare but if there is no single market, implications for the workforce remain unclear. Board members noted the need for the Local Area Teams to be aware of and support those vulnerable children whose parents are not eligible for the programme. Future challenges include inclusion funding, the quality of provision, the quality of the workforce and closing the attainment gap.

Sarah Armstrong agreed to forward the link to “Champagne for the cost of lemonade” to Carolyn Ford for circulation to Board members.

SA

8. Young Carers

Sarah Kingston & Liz Roberts from the York Carers Centre provided an update on the work carried out to identify Young Carers within the city, and the work of the centre in supporting the Council to meet their statutory duties in relation to identifying and supporting Young Carers. The following main points were noted:

- An event was held in October 2015 to enable schools to find out more about the work of the York Carers Centre, how schools could support pupils and how they could achieve the Young Carers in Schools Award.
- There has been an increase in the number of primary school age pupils receiving support, due to increased awareness-raising activity.
- Assessments establish whether young people meet the eligibility criteria for support ie whether they provide regular and substantial care over and above what is expected of their age.
- York Carers Centre engages with pupils in schools, speaks to ELSA and social workers and provides information for GPs in order to raise awareness of young carers and how to make a referral.
- York Carers Centre currently supports 130 young carers, with 25 receiving 1:1 support. In order to give young carers a break from caring, trips, events and summer activities are organised.
- CYC Youth & Community Development Yor-part Scheme funds lunchtime drop-in sessions in 4 secondary schools.
- The centre raises the aspirations of young carers and encourages them to gain employment or consider going to university. Attendance at university taster days and York College drop-in sessions is encouraged.

Jon Stonehouse reminded Board members of the focus on young carers in the new Children & Young People’s Plan and encouraged them to challenge their own agencies and organisations to make the lives and experiences of young carers better.

All

Liz Roberts noted that the York Carers Centre only had a very small budget and would welcome additional funding. Other than one full-time and two part-time members of staff, the remaining staff are volunteers. Board members discussed how the centre could measure impact and outcomes for young people in order to attract funding and the following indicators were suggested: self-esteem, mental health, attendance at school, achievement at school, numbers in HE or employment.

Board members thanked Liz Roberts and Sarah Kingston for their

presentation. To contact Liz Roberts: Tel: 01904 715490 or email her on Liz.Roberts@yorkcarerscentre.co.uk

9. **YorOK Performance Monitoring Q4/Year End Provisional**

For the next meeting, Jon Stonehouse agreed to produce a KPI Monitoring Report, based on the priorities within the Children & Young People's Plan.

JS

10. **Safeguarding Board Update**

On behalf of Simon Westwood, Will Boardman presented the Safeguarding Board report which covered the Wood Report and the Government's response, the Children and Social Work Bill, the Policing and Crime Bill, the Home Office Concordat, the Peer Review, the LSCB Chair visit to the "Front Door", the inter board protocol and the neglect conference on 20 July. The following points were noted:

- The LSCB Annual Report will be published in September.
- The Board is in a good position to take on the recommendations from, and structural changes suggested in, the Wood Report.
- The LSCB Chair was satisfied that arrangements at the Front Door are appropriate and the recommendations from his report were noted.
- The Safeguarding Board Annual Development Day has been postponed until after the Peer Review.
- A Neglect Strategy will be published following the Neglect Conference.

11. **Forward Plan**

Carolyn Ford was asked to add "Workforce Development/E-learning Update" to the forward plan for the next meeting.

CF

12. **Dates For Future Meetings**

- Monday 12 September 2016, 9.30am – 12.00pm
- Tuesday 8 November 2016, 10.30am – 1.00pm
- Tuesday 24 January 2017, 1.00pm – 3.30pm
- Tuesday 14 March 2017, 1.00pm – 3.30pm
- Tuesday 23 May 2017, 9.30am – 12.00pm
- Tuesday 11 July 2017, 1.00pm – 3.30pm
- Tuesday 12 September 2017, 1.00pm – 3.30pm
- Tuesday 7 November 2017, 1.00pm – 3.30pm

There being no further business, the meeting finished at 11.45am.