

YorOK BOARD MEETING

Date: Monday 12 September 2016
Time: 9.30 – 12.00
Venue: The Severus Room, West Offices

Sarah Arnott	-	Office of the Police & Crime Commissioner
Helen Ash	-	Interim YOT Manager
Anna Buchan	-	Matron, Children's Public Health 0 – 19
Angela Crossland	-	Youth Offending Team Manager (Secondment: LATs)
Polly Griffiths	-	Healthwatch
Alan Hodgson	-	Interim YOT Manager, CYC
Victoria Pilkington	-	Partnership Commissioning Unit
Helen Pulleyn	-	NSPCC
Cllr Stuart Rawlings	-	Executive Member for Education, Children & Young People (Chair)
Cllr Carol Runciman	-	Executive Member for Adult Social Care & Health
Jon Stonehouse	-	Director of Children's Services, Education & Skills, CYC
Natalie Wilde	-	Public Health Specialist Practitioner Advanced
In attendance	-	Will Boardman (Item 6) Laura Davis (Item 5) Carolyn Ford, Inspection & Planning Manager (Minutes) Chris Shipley (Item 5)
Apologies:	-	Sarah Armstrong, Sara Farrar, Ruth Hill, Nicole Hutchinson, Graeme Murdoch, Carol Redmond, Eoin Rush and Maxine Squire

ACTION

1. Welcome, Introductions and Declarations of Interest

Colleagues were welcomed to the meeting.

2. Minutes of The Meeting Held on 4 July 2016 and Matters Arising

The minutes of the meeting held on 4 July 2016 were accepted as a true and accurate record of the meeting. The following matters arising were noted:

- SEND inspection preparations are ongoing.
- The SIF inspection will take place prior to December 2017. Preparations are ongoing and the self-evaluation is currently being updated.
- 30 hours free childcare was introduced in September 2016 and to date 1200 applications have been agreed and 39 out of the 40 nurseries in the city have signed up to take part, despite initial concerns about the financial viability of the programme. The programme is for those working 16 hours or more per week. Board members agreed that it would be helpful if this could also be offered to those parents wishing to seek employment. An evaluation of the project will be brought to a future YorOK Board meeting.
- Cllr Rawlings commented that the work of officers has been excellent
- Cllr Rawlings and Chris Shipley had met to discuss e-learning and Cllr Rawlings apologised for not inviting Cllr Runciman to the meeting.

BM

3. Any Other Business

There were no items of "Any Other Business".

4. Local Area Teams (LATs)

Angela Crossland provided an update on Local Area Teams (LATs), York's multi-agency early help and prevention model. A high-level Outcomes Plan for each of the three locality teams, based on need, will be completed within the next few months, and the new model will go live in January 2017.

Board members asked whether there had been any staff resistance to the proposed new model. Jon Stonehouse confirmed that whilst staff are anxious about reduced staffing levels they are not resistant to the new model which incorporates their suggestions and comments made at consultation events. Staff had raised concerns about the high number of senior manager roles, which appeared disproportionate, but these are required due to the number of partners involved in the model. Angela Crossland agreed to forward the LATs process map to Victoria Pilkington as there will be an impact on commissioning activity.

AC

Angela Crossland presented the Local Area Team Governance Discussion Document. Board members agreed that there was a need for the YorOK Board, which reports to the Health & Wellbeing Board, to continue so as to be assured, for example, that the LATs are working. Board members agreed that:

- the YorOK Board sub-groups overlap with the Safeguarding Board sub-groups. The YorOK Board needs to be advised by the Safeguarding Board sub-groups of any issues, so that these can then be considered and addressed
- membership of the YorOK Board should be reviewed. Carolyn Ford is to add "Review of membership" to the agenda for the next meeting. Board members are to be advised in advance that membership of the Board is to be discussed at the next meeting
- partners are more likely to attend if they know decisions will be made. The board needs to be clear about what it will achieve.

CF

Angela Crossland confirmed that staff will know if they have a role in the new structure by the end of October. A transition plan (October 2016 - January 2017) for the city is also being produced and Angela Crossland is to circulate it to YorOK Board members so that they can record what they feel could be done differently and anything they are worried about.

AC

An Early Help Strategy document 2017 – 2020 will be produced, which will describe the first phase of the Local Area Teams model.

Angela Crossland and Niall McVicar are also reviewing city centre provision for young people, which will move from Castlegate to Sycamore House, Union Terrace. The future use of all community assets in the city, including children's centres, is currently being considered, and children's centres are in scope for the new Local Area Teams model.

Cllr Rawlings thanked Angela Crossland for her report and update.

5. E-Learning Update and Introduction to Laura Davis, Safeguarding Advisor

Board members were Introduced to Laura Davis, Workforce Development

Advisor, Children's Safeguarding. Her work plan includes Identifying the training needs of multi-agency partners, evaluating and monitoring existing training and exploring how the Workforce Development Unit can link with other training networks.

Chris Shipley explained that the CYC branded e-learning offer to staff would be a blended offer. It had been hoped that the e-learning platform would be ready for September but there will be a short delay and Chris Shipley agreed to keep Board members up to date.

CS

Board members noted that it is difficult to write e-learning packages, verify completion rates, and evidence that it has made a difference to practice. Chris Shipley confirmed that consideration is being given as to how to measure completion rates and that this was the reason for the delay noted above. It was agreed that Cllr Runciman, Chris Shipley and the project lead would meet to discuss how to avoid ambiguity in the training materials.

CR CS

Board members were keen that existing e-learning packages, such as the NSPCC's Safeguarding e-learning package, be used. It was also suggested that e-learning packages around "What is a functioning Family" and "Wellbeing" would be helpful. As well as a certificate at the end of an e-learning package, it was suggested that it would be helpful if there was information for staff to download, additional support and further face to face learning to reinforce key messages. Board Members recognised that some staff will need encouragement from middle managers in 1 to 1 sessions to engage in e-learning.

Angela Crossland noted that there would be a need to undertake a skills audit of the early help workforce in the new Local Area Teams in order to identify their training needs.

CS

6. **Safeguarding Board Update and Inter-Board Protocol**

Will Boardman, on behalf of the chair of the Safeguarding Board, presented an update on the operating context and activities of the Board.

Board members confirmed that they fully supported the inter-board protocol between the Health & Wellbeing Board, YorOK Board, Safeguarding Children Board, Safeguarding Adult Board and the Safer York Partnership, and agreed that Cllr Rawlings should sign the document on behalf of the YorOK Board. Will Boardman was asked to amend the table on Page 9 of the document to show that the overview of issues pertaining to alcohol are the primary responsibility of the Safer York Partnership.

SR

WB

Will Boardman reported that whilst the Board has experienced a great deal of change, it is now on a solid footing. The Wood Report suggests that it will be for local authorities, and in York, the Chief Officer Reference and Accountability Group (CORAG), to decide whether the LSCB should continue in its present format or whether a different model would enable safeguarding partners to work better together. Will Boardman suggested that in York partners would be looking for continuity rather than starting again.

LSCB Sub-groups have been meeting regularly and a "It's Not Okay" event disseminated key message across the city. It is hoped that the very

successful “It’s Not Okay” campaign model can be replicated for future campaigns.

Board members noted that the LSCB newsletter provided a good summary of both national and local work. Board members were asked to disseminate the document within their organisations and to their staff teams.

All

7. YorOK Performance Monitoring Q4/Year End Provisional

It was agreed that key performance indicators (KPIs) would be agreed as each Children & Young People’s Plan (CYPP) priority is discussed at a YorOK Board meeting, so that the performance monitoring report more closely aligns with the CYPP. The report will include a narrative, providing context information to make the figures more meaningful. The following key issues were identified:

- The number of under 18 year olds admitted to hospital due to alcohol is a concern and will be a focus for the Local Area Teams. Safer York Partnership is taking a lead on this area of work and is producing a draft strategy which is currently out for consultation.
- Whilst the vast majority of young people have a Personal Education Plan (PEP), the completion rate recorded on Mosaic is low. The Corporate Parenting Board is to undertake a deep dive into this area of work.
- The long-standing achievement gaps in the city are widening. In 2016 there was no improvement in the KS2 examination results. Maxine Squire is to report on this year’s results at the next meeting.
- There is a very small NEET group of young people in the city, most of whom have some degree of learning difficulty or disability.
- The local authority and schools are undertaking an inclusion review in response to the number of fixed term exclusions in primary schools.
- In response to a query, Alan Hodgson agreed to explore the reason for the large increase in the number of parenting programmes.
- It was suggested that the performance monitoring report could be benchmarked against regional and national data.

MS

AH

8. UASC – Briefing on National Transfer Scheme

Jon Stonehouse updated Board members on the Unaccompanied Asylum Seeking Children (UASC) dispersal programme. York local authority will be expected to take 26 UASC, which is 0.07% of the local children and young people population, 90% of whom are likely to be aged 16-18 years old. These young people will be classed as looked after children and 26 will represent a 15% increase in York’s looked after children population.

Directors of Children’s Services and Assistant Directors have met to plan a regional response to the anticipated 750 UASC for the Yorkshire & Humber region, where placement capacity is already stretched to the limit. It has been agreed that authorities will work together to provide a welcome centre model, which makes best use of local resources. It is anticipated that there will be issues around language barriers, confirming the age of the young people and undertaking health assessments. It was noted that the young people can be very damaged and require skilled people to work with them and services to be in place, not only in the first year but in the future when, for example, post traumatic stress can surface.

It is anticipated that many of the UASC could be placed with their extended family. In response to a question about whether the education of UASC was being considered, Jon Stonehouse confirmed that it was and that, in line with guidance, boarding schools were being considered as an option. Colleagues were reminded that the Board needs to hear the voices of these young people, and that the University of York had many students able to speak a wide range of foreign languages.

In response to a question, Jon Stonehouse confirmed that the Syrian refugee families placed in York were doing well and that they had been warmly welcomed in the city, although there had been some negative press in relation to their arrival.

9. **Forward Plan**

Board members asked that the Early Help Strategy be added to the agenda for the November meeting.

CF

Anna Buchan was asked to add York's equivalent of the "Baby friendly initiative" to the forward plan when appropriate.

AB

10. **Dates For Future Meetings**

- Tuesday 8 November 2016, 10.30am – 1.00pm
- Tuesday 24 January 2017, 1.00pm – 3.30pm
- Tuesday 14 March 2017, 1.00pm – 3.30pm
- Tuesday 23 May 2017, 9.30am – 12.00pm
- Tuesday 11 July 2017, 1.00pm – 3.30pm
- Tuesday 12 September 2017, 1.00pm – 3.30pm
- Tuesday 7 November 2017, 1.00pm – 3.30pm

There being no further business, the meeting finished at 11.55am.