

**Date:**

18<sup>th</sup> July 2018

**Venue:**

Snow Room (GO35) West Offices

**Present:**

(SW) Simon Westwood, CYSCB Independent Chair

(WB) Will Boardman, Strategy & Policy Group Manager (People & Neighbourhoods)

(KM) Cllr K Myers, Lead Member, Education, Children & Young People

(KH) Karen Hedgley, Designated Nurse for Safeguarding Children and Children Looked After, Vale of York CCG

(BT) Barry Thomas, Lay Member

(AD) Anita Dobson, Senior Public Health Manager, City of York Council

(KA) Karen Agar, Associate Director of Nursing, TEWV

(SA) Sarah Armstrong, Chief Executive, York CVS

(JB) Juliet Burton, CYSCB Business & Performance Manager

(CB) Cathy Brown, CYSCB Performance & Governance Officer (Minutes)

(DR) Debra Radford, Children's Service Manager York & Catterick, NSPCC

(LD) Laura Davis, Workforce Development Adviser, CYSCB

(JS) Jon Stonehouse, Corporate Director of Children, Education and Communities, City of York Council

(MG) Matthew Grant, CP Lead, St Peters School, York

(DE) Dot Evans, Assistant Director, Children's Services, City of York Council

(MC) Michelle Carrington, Chief Nurse, Vale of York CCG

(TH) Tricia Head, Head Teacher, Danesgate Community

(NS) Nicola Stewart, Interchange Manager, Interserve (Justice), CRC (Community Rehabilitation Company)

(EW) Emma Wilkins for Louise Johnson, Head of Area, North Yorkshire National Probation Service NE Division

(JG) Janette Griffiths for Fiona Mockford, Head of Safeguarding Children, York Teaching Hospital

(PC) Phil Cain, Assistant Chief Constable, NYP

**Apologies:**

(MP) Marie Pearson, CYSCB Business Support

(AR) Amanda Robson, Senior Nurse, NHS England Yorkshire & Humber

(DB) Dan Bodey, Deputy Head Teacher, Fulford School

(CW) Caroline Williamson, CYSCB Schools Safeguarding Advisor

(NMcV) Niall McVicar, Head of Early Help and Local Area Teams

(SS) Dr Sarah Snowden, Vale of York Designated Doctor for Safeguarding Children

(KA) Kyra Ayre, Head of Service, Safeguarding Adults, MCA & DoLs

(KM) Kim McDonnell, Service Manager, CAFCASS

(SH) Sarah Hill, Chief Executive, IDAS

(AF) Amanda Flanagan, Manager for Children and Young People, IDAS

(KMc) Kevin McAleese, Independent Chair, Safeguarding Adults Board

**1. Introductions**

SW noted that this is the final Board meeting for Dot Evans, Jon Stonehouse and Sarah Armstrong. He thanked them for their excellent contributions to the work of the Board in chairing subgroups, taking projects forward and setting voluntary sector standards.

SW also introduced new members of the Board. Phil Cain is the new representative from North Yorkshire Police and Nicola Stewart from CRC.

**2. Minutes of last meeting**

KH noted one correction required on page 7 relating to the Hull case. The young person who resides in Hull was not previously looked after but was a resident in a Tier 4 setting.

<b>Actions</b>		<b>Update</b>
<b>Action: 11/04/18/01</b>	A letter on behalf of the CYSCB Chair to go to the Safer York Partnership requesting a formal assurance report on the agreed actions.	An assurance report from Safer York Partnership is expected in October
<b>Action: 11/04/18/02</b>	JB to ask TH or AB to present a case using the GCP (with review and outcomes) to Board members in October 2018 or January 2019.	Not yet complete – added to Action list below
<b>Action: 11/04/18/03</b>	NMcV to share with Board members the report in the SPEMH strategy on young people's views about their mental health.	NMcV not present. JB will re-send this report to the Board.
<b>Action: 11/04/18/04</b>	LD to send out the proposed procedure and checklist to Board and Subgroup members. Nominated observers are asked to contact LD.	Covered in the Unit Report
<b>Action: 11/04/18/05</b>	AR to send to JB a copy of the NHS England newsletter so that relevant sections can be disseminated.	NHSE newsletter was received by JB. Nothing of note to disseminate in CYSCB Newsletter.
<b>Action: 11/04/18/06</b>	Final Draft Proposal to be brought back to Board in July 2018.	On agenda
<b>Action: 11/04/18/07</b>	KH or FM to send a copy of the Inspectors report from CQC to SW.	Report was received by SW

### **3. PDSG with Sub Group Highlights (in papers)**

DE explained the role of PDSG for new members of the Board e.g. bringing key messages. She confirmed that the structure is working well with subgroups meeting regularly.

SW referred to the issue of Review Conference attendance and the level of risk if this is low. DE confirmed that Strategy and Initial Child Protection Conferences are well attended.

DE noted that this issue was raised two years ago and discussed by the Board. TH suggested reminders could be sent to professionals or a statement at conferences that there will be no reminder to ensure dates are entered into diaries.

KA would like to have attendance figures and for this to be escalated. DE will revisit the escalation process from two years ago.

**Action: 18/07/18/01** *DE will check the Review Conference attendance escalation issue previously discussed by the Board and report back views of the Board to the PPSRG Chair*

- SW said that data analysis is needed on all reviews/conferences/core groups to check attendance with IROs for the period January to March 2018.
- Find out if there are capacity issues within agencies
- Start discussion on escalation process
- In long term check if report is possible from Mosaic that highlights attendance at meetings.
- Check the administrative process to see if anything is missing.

## **CRG**

KH reported that a reviewer has now been identified for the LLR and will meet the group at the meeting on 15 August 2018.

She also confirmed that an NHSE first draft report on the Serious Incident Investigation is expected imminently. KH will flag with Karen Conway at NHSE that new arrangements are coming into place in the next few months and that the new National Safeguarding Practice Review Panel will expect an update on the review of this.

## **NEGLECT**

Key messages from the group were in relation to the ongoing review of the Neglect Strategy Delivery Plan, the Graded Care Profile Assessment roll out and the new Neglect Screening Tool.

It has already been suggested at the last meeting that a case study on the Graded Care Profile would be useful at a Board meeting. This is scheduled for January 2019.

## **VOICE**

SW asked if there was a model for the Young Advisors initiative.

JS confirmed that NM has produced a paper but that it is not yet in a place to be shared. A number of checks need to be made to how the process will work prior to sharing.

Action: 18/07/18/02 JS will share NMcv's paper on the Young Advisors initiative when it is available for sharing.

## **Harmful Sexual Behaviour (HSB)**

PDSG has reported that a multi agency approach to HSB is needed with a robust strategy. The group requested Board discuss this.

DR suggested the upcoming LLR could be a starting point for developing a strategy and confirmed that free training from a leading expert is available for partners. JS

reported that the Youth Offending Team is having relevant training in North Yorkshire on the AIM Assessment process.

JB suggested that a coordinator is needed at a senior level to start the process and bring together agencies to develop a strategy.

SW requested that the extent of the problem should be defined so that a plan can be developed highlighting gaps in services which can be taken to senior leadership because this issue cuts across the Safer York Partnership as well as the YOT Board. SW suggested that the current paper could be discussed at the Inter Board Chairs Meeting in December 2018 with a specific request to take it to Senior Officers for budget planning in 2019-20.

Discussion took place on how to gauge the extent of the problem as data is not collected across agencies and the possibility of some cases of HSB not being reported to the Children's Front Door.

SW suggested using the NSPCC HSB framework as a tool and holding a meeting with a single item agenda to discuss what is known on this issue in York. He requested DR to facilitate with input from the Youth Offending Team, Safer York Partnership (SYP) and Learning and Disability services and other relevant partners.

**Action: 18/07/18/03** *DR will facilitate a separate meeting of relevant partners to discuss an HSB strategy.*

**Action: 18/07/18/04** *DR will facilitate a half hour HSB presentation for the Board.*

**Action: 18/07/18/05** *MP will add to agenda a half hour HSB presentation at the next Board*

**Action: 18/07/18/06** *SW will add the issue of HSB to Inter Board Chairs December agenda*

KH confirmed that she will chair the next PDSG on 29 August as DE will have left and that the new Assistant Director Children's Services will then be in post to chair the next meeting in November.

New chairs will also be required for LADP and the Neglect Group as SA and JS are leaving.

**Action: 18/07/18/07** *SW will look at new chairs for the LADP and Neglect sub-group.*

## **County Lines**

JS referred to the issue of County Lines after having attended yesterday's Youth Offending Board meeting. He reported that four cases have been highlighted recently in York and that a representative of the YO Board can join a cross county response group.

JB clarified that although an NYSCB/CYSCB County Lines guidance appears to have been distributed as cross-county it has not yet been seen or endorsed by CYSCB. DE confirmed that CSC are still looking at it and have some comments to make.

SW said that County Lines is the agreed remit of the SYP. SW asked JB if she can share the Inter-Board protocol with PC.

PC reported that a presentation has been produced by North Yorkshire Police for professionals to highlight this issue. He said that County Lines involves more than drug dealing, as violence and exploitation of vulnerable children and adults is also taking place. The presentation can be shared with Board members to use as they see fit to raise awareness.

**Action: 18/07/18/08** *PC will send the County Lines presentation to JB for distribution to Board members for their use.*

**Action: 18/07/18/09** *JB will send PC the Inter-Board Protocol which agrees the lead strategic boards for a variety of issues.*

#### **4. Draft Proposal New Arrangements**

JS introduced the latest plan for the new safeguarding arrangements which should be signed off by CORAG and then the CYSCB in October 2018. He asked that 17 August be the deadline for Board members to comment on the current proposal. He said that no major significant changes have been made since the Board last saw the document and that JB is sense checking the new arrangements against the latest version of Working Together 2018.

SW said that further DfE guidance is expected on the CDOP process and Serious Case Reviews. He confirmed that Maxine Squire will be leading on the Early Adopter scheme for which the Board made a successful bid. The York bid related to enhancing the connection of the Safeguarding Partners with schools and colleges. Timelines have been set by DfE with March 2019 as a deadline for having the new arrangements in place but as an Early Adopter, York is expected to have its arrangements in place before this.

TH asked for a definition of "Education" – e.g. representation from local authority, primary schools, head teachers etc. JS said that a more detailed plan will be put in place to define this.

BT asked if lay members would be involved in the new Partnership as there is no reference to lay members in the guidance. JS suggested that the guidance is not overly prescriptive on membership. However, he said that having a lay member was good practice and adds value for independent scrutiny as a critical friend.

KH said that she and JB will meet to define the new CRAG Terms of Reference (ToR). This group will be amalgamation of CRG and PPSRG.

KH asked for clarity on sharing responses from the virtual group of the Partnership to make sure that feedback is heard. MC said that minutes and papers should be shared with this group so that they are aware of what has been discussed, can give feedback and are able to disseminate Partnership messages within their organisations.

SW offered some reflections on what other Boards are doing. For example he suggested that the term "Sub Group" could be seen as taking away some autonomy from a group. He also talked about the CDOP process and the fact that final guidance has not yet been issued from the DfE. He said that the Board has a responsibility to assist in the transition to governance through the CCG and the local authority.

SW reiterated that 17 August is the final date for comments on the final version of the new arrangements proposal. It will then be discussed at CORAG in September and come back to the Board in October with a start date for the arrangements in January 2019. Therefore the first meeting in 2019 will be under the new arrangements.

## **5. Assurance Reports**

DE presented the **CSC Assurance Report**. (In papers)

MC asked about Initial Health Assessments (IHAs). KH said that 10-15% were carried out within 20 days and there is now a single point of contact in teams to aid escalation. KH confirmed that she is meeting colleagues later this month to share analysis of data. SW said it only becomes an issue for CYSCB if there is a safeguarding impact on children. Otherwise it is for the Corporate Parenting Board to pick up.

PC introduced the **NYP Assurance Report**. (In papers)

He said that the daily York MARAC commenced in December 2017 (not 2018 as stated in the document). National and individual learning for police on safeguarding is being reviewed. He said that body-worn video cameras are providing useful evidence for case study learning. There was evidence of safeguarding concerns about children being picked up from what was seen in these videos which might previously not have been noticed

SW asked if an anonymised/pixellated example of a body-worn video that led to a safeguarding prosecution could be promoted by the Board. PC said he had one but that this could only be shared once the criminal case was completed.

NS suggested that it would be helpful if probation officers and police could have joint training as probation officers now also go into people's homes.

PC further said that he is hoping to include the experiences and views of more York children and would discuss this with the Youth Commission. It would also involve more disabled children.

KH said that the Operation Encompass model was extended to midwives working with pregnant women in 2017 and it has been successful in making a difference and demonstrating improved outcomes. An interim evaluation of this is currently underway.

KM asked about social media with peer to peer bullying and other issues. PC said that these problems are looked at in relation to criminal offences and a range of measures is used to deal with them. Interventions vary from advice to criminal proceedings depending on the nature of the issue. PC said that the other side of this is how the police use social media to reach young people. He is interested in discussing with the Youth Commission which platforms should be used to communicate with young people.

## **6. Unit Report**

JB provided an update from the Business Unit. (In papers) She drew attention to the changes made by the DfE in Keeping Children Safe in Education guidance and recommends that Board members read the document. SW suggested capturing information on how well schools pick up the new guidance. He said that assurance should be sought on how well this was going and it could be included in the Early Adopter process.

SW noted that Section 11 Audit is not a requirement of the partnership to carry out in the new arrangements. The partnership is required to be assured of safeguarding issues.

JB had asked Board members for ideas about how the S11 audit could be carried out in the future. Board members were in agreement that the current very lengthy questionnaire was onerous to complete and not helpful. They do not wish to continue using this method of audit.

SW suggested that one way of doing the S11 audit would be for partners be invited to present to a panel using a standard template. This process could be carried out across partnerships across two days allowing answers and themes to be analysed later.

PC said that NYP he would prefer not to have two different processes from the two Boards.

KH suggested that the CYSCB assurance reports could be used as an initial template.

JB asked for further suggestions from the Board members to be sent to her.



## 7. Forward Plan

HSB –A progress report on a Strategy will be presented to the Board in October 2018. The LLR will be completed by January 2019.

The outcome and themes from the Section 11 audit will be added to the April 2019 Board meeting.

The NHSE assurance report should be removed from the schedule while restructuring takes place.

<b>Action:</b> <b>18/07/18/01</b>	DE will check the attendance escalation issue previously discussed by the Board and report back views of the Board to the PPSRG Chair
<b>Action:</b> <b>18/07/18/02</b>	JS will share NMcv's paper on the Young Advisors initiative when it is available for sharing.
<b>Action:</b> <b>18/07/18/03</b>	DR will facilitate a separate meeting of relevant partners to discuss an HSB strategy.
<b>Action:</b> <b>18/07/18/04</b>	DR will facilitate a half hour HSB presentation for the Board.
<b>Action:</b> <b>18/07/18/05</b>	MP will agenda a half hour HSB presentation to the next Board meeting
<b>Action:</b> <b>18/07/18/06</b>	SW will add the issue of HSB to Inter Board Chairs agenda in December
<b>Action:</b> <b>18/07/18/07</b>	SW will pick up the issue of new chairs for the LADP and Neglect sub-group.
<b>Action:</b> <b>18/07/18/08</b>	PC will send the County Lines presentation to JB for distribution to Board members for their use.
<b>Action:</b> <b>18/07/18/09</b>	JB will send PC the Inter-Board Protocol which agrees the lead strategic boards for a variety of issues.

**Next meeting:**

**Snow Room (G035) 24 October 2018 1.30 – 5 pm**