

City of York Safeguarding Children Partnership

Partnership Meeting Minutes

Date:

17th April 2019

Venue:

Snow Room (G035) West Offices

Present:

(SW) Simon Westwood, CYSCP Independent Chair

(JB) Juliet Burton, CYSCP Business & Performance Manager

(KH) Karen Hedgley, Designated Nurse for Safeguarding Children VoY CCG

(DR) Debra Radford, NSPCC, Children's Service Manager

(BT) Barry Thomas, Lay Member

(AS) Alison Semmence, CEO CVS left at 2.30 pm due to another diary commitment

(AD) Anita Dobson, Nurse Consultant in Public Health

(SS) Dr Sarah Snowden, Vale of York CCG Designated Doctor for Safeguarding Children

(AmH) Amanda Hatton, Corporate Director of Children, Education & Communities

(AH) Allan Harder, Supt North Yorkshire Police

(CW) Caroline Wood, Schools Safeguarding Advisor

(MS) Maxine Squire, Assistant Director Education & Skills

(SWa) Sophie Wales, Assistant Director Children's Services attended to deliver Business Group Report

(CB) Cathy Brown, CYSCP Performance & Governance Officer p/t

(PR) Paula Riley, Interim CYSCP Performance & Governance Officer p/t

(AC) Angela Casterton, Named Nurse for Safeguarding Children TEWV

(CM) Colleen Murphy, Independent Reviewer for the LLR attended to deliver LLR report.

(MP) Marie Pearson Business Support – Minutes

Apologies:

(KM) Cllr K Myers, Lead Member, Education, Children & Young People

(LD) Laura Davis, Workforce Development Adviser, CYSCP

(SS) Sharon Stoltz, Director of Public Health (for City of York) was represented by Anita Dobson, Nurse Consultant in Public Health

(MC) Michelle Carrington, Chief Nurse of Vale of York CCG

(PC) Phil Cain, Assistant Chief Constable (NYP) was represented by Supt Allan Harder, North Yorkshire Police

(KAg) Karen Agar, Associate Director of Nursing, TEWV was represented by Angela Casterton Named Nurse for Safeguarding Children TEWV

(JG) Janette Griffiths, Named Nurse Safeguarding Children York Teaching Hospital representing Head of Safeguarding Children York Teaching Hospital

(KM) Kim McDonnell, Service Manager, CAFCASS

1. Presentation on Learning Lessons Review including Action Plan.

Colleen Murphy (Independent Reviewer for the LLR) presented the findings from the LLR Report. (There has also been a Practitioners Event today, prior to this meeting.)

Questions and discussions included:

- The assessment and understanding of risk.
- The undertaking of child protection enquiries and understanding of indicators of risk on cases already open to Children's Social Care e.g. practitioners primarily associating child protection investigation with new cases and the Children's Front Door.
- The role of the CAMHS Forensic Service and Panel (A presentation is to be made to the CSA&E/MfH Sub-group from this service.)
- The focus of Child Protection Plans e.g. if the specific category issues are addressed this does not mean that everything else has been addressed. CP plans must be focused on all of the risks – not just the category.
- Whether single categorisation is helpful.
- The independent scrutiny of plans and the role of Independent Reviewing Officers (IRO). A change in role is being made for IROs to no longer review Child In Need Plans (a role which was unique to York but may have compromised capacity.) (AmH and SWa described other changes taking place in Children's Social care which are intended to strengthen the service.)
- Themes echoed from national Serious Case Reviews:
 - Over reliance on mothers
 - Optimism
 - Fear of 'naming' the issue
 - Lack of professional curiosity
- Practitioners are expressing being unequipped to deal with Harmful Sexual Behaviour (HSB) and gaps in knowledge.

- Possible confusion between what is ‘normal’ sexual development and behaviour and what is HSB (particularly with children with learning difficulties.)
- Children who sexually harm are also victims themselves. Referrals need to go in as a victim and as a ‘perpetrator’.
- Further work around recognising children who may not ‘disclose’ but whose behaviour indicates that they may have been harmed.

The process for the LLR was agreed by all (including the Reviewer) to have been a positive one. Practitioners who were involved in the case had also had the opportunity to give feedback and KH had also asked them to give her individual feedback should they wish to do so.

CM said that she would like to make an amendment to her report due to the change of direction in the role of the Independent Reviewing Officer. Other than this the report was accepted. CM was thanked for her work on this.

BT asked if there might be other children who had been abused and whether support was in place for these children. KH advised that these children receive the necessary support through CSAAC (Child Sexual Assault Assessment Centre)

The accompanying Action Plan was also accepted.

CM left the meeting at this point.

2. Minutes and matters arising from 23 January 2019

The minutes were accepted as a true record by Partnership members. The summary of actions from the previous meeting were discussed.

Summary of Actions from previous meetings	
Action: 23/01/19/01	Anita Dobson (AD) who chairs the Neglect Subgroup will discuss the GCP case presentation further with Juliet Burton and add to the future Forward Plan for the Partnership. The Independent Chair (SW) enquired when the case example using Graded Care Profile might be presented to the Partnership. Action: 17/04/19/01 JB will put the GCP presentation on the October Partnership agenda and discuss with AD.
Action: 23/01/19/02	SW asked CB to investigate whether the report of commissioned services for Domestic Abuse has been distributed to

	Board members. Completed. It has.
Action: 23/01/19/03	SW asked CB to check whether the Assurance Reports for CAFCASS and Adult Services were sent out to Board members in November 2018. Completed. They have.
Action: 23/01/19/04	JB to add the Evaluation of Operation Encompass to the July 2019 Partnership Forward Plan. This is to include the evaluation from the midwifery service. This has been added to the items for the July 2019 agenda. Completed.
Action: 23/01/19/05	DR to arrange for the link to be sent to all Board members for the 'It's not OK' campaign resources. Completed.
Action: 23/01/19/06	DR to send Dan Bodey details of the meeting between herself and the DCS to discuss the HSB Framework and DB to let SW know the date of the Education Conference. Completed.
Action: 23/01/19/07	KH/JB to add to forward plan for the Review to presented and discussed at the Partnership. Item 1 on today's agenda. Completed.
Action: 23/01/19/08	SW to speak to Karen Conway (NHSE) about the processes of the NHSE investigation and the case study. Update today see agenda item 3. Completed.
Action: 23/01/19/09	SW to draft a letter to the National Panel regarding the process of the NHSE Significant Investigation and the timeframe. Update today see agenda item 3. Completed.
Action: 23/01/19/010	The funding for Suicide Prevention training to be put on the next agenda of the next Inter-board Chairs meeting.

	Completed. The issue of funding will be taken back to the Safeguarding Adults Board by the Independent Chair of the Safeguarding Adults Board (Tim Madgwick).
Action: 23/01/19/11	SW to discuss with CORAG that the CYSCB training budget for 2019-2020 will come in over budget and has not changed for at least 3 years. Completed. SW advised that the training budget has been taken to CORAG but is to remain the same for the time being.
Action: 23/01/19/12	Board members to feed any concerns they have regarding the JTAI Action Plan to Amanda Hatton and Carolyn Ford. Completed.
Action: 23/01/19/13	Board members to inform JB of any gaps or changes to the CYSCP Partnership and Virtual Membership lists and the Business Group Membership list Completed.
Action: 23/01/19/14	AH to provide further information to the Board/Partnership about the governance of the Trusted Relationships regional coordinator and the use of the funding. There will be a briefing at the Business Group in June 2019 regarding the Trusted Relationships project by the Regional Coordinator. Completed.

3. Business Group report with subgroup highlight reports

Sophie Wales (Assistant Director, Children's Services) chaired the last meeting on 20th March 2019. The next meeting in June 2019 will be chaired by Supt Allan Harder (NYP). (The Chair will rotate between the three statutory partners (LA, Police & CCG (Health)).

It was decided that the **Key messages for the Board** for each subgroup would be discussed, rather than going over the detail for each subgroup as the full report is
Page 5 of 11

available in the papers and Highlight Reports from each sub-group are always fully discussed in the Business Group meeting.

➤ **CSA&E/MfH Subgroup**

Key message for the Board

- Confirmation is required now in regard to who is leading the HSB Task and Finish Group arising from the JTAI and how this will link in the action plan from the LLR; the role of key subgroups in overseeing the actions; and confirmation of whether the Partnership is adopting the HSB framework and the timescales for this work.

DR is to meet with Sophie Wales - who will lead the HSB Task and Finish Group - on 18th April 2019 for further discussion. (Update May 2019: Dates are now set for senior representatives of the 3 safeguarding partners to meet regularly for a strategic lead. A number of small task and finish groups will then be commissioned to take forward specific areas of work. The NSPCC have been commissioned to deliver an HSB self assessment which will report in September/October and identify gaps to inform future commissioning of HSB services.)

➤ **Case Review and Audit Group**

Key messages for the Board

- To note the learning from the Multi-agency audit on case conferences.

For example, Primary Care (GP practices) are not always routinely invited to attend conferences which could curtail information sharing and the understanding of risk

- To note the learning from the LLR and the associated action plan

A Presentation on LLR and Harmful Sexual Behaviour inc. LLR Action Plan is on today's agenda. See agenda item 1.

NHSE Significant Incident

The Final Draft report of the NHSE SII is still awaited. The Chair of CRAG (KH) has made enquiries with NHSE and is awaiting a response, partners have been contacted. The lead investigator is currently off sick which is causing further delay.

The Independent Chair will write to NHSE this week about the processes of the NHSE investigation, the timeframe of the investigation and the case study and will copy in the National Panel

Action: 17/04/19/02 SW to write NHSE about the progress of the NHSE investigation and will copy in the National Panel.

➤ **Neglect Subgroup –**

Key message for the Board

- The Neglect Strategy has been refreshed for 2019-2022 and is available on the CYSCP website.
- The Neglect Sub-group requests that the Partnership (via the Business Group) seeks assurance about children who are home educated and about who has oversight of this.

There is an open consultation being carried out by the Department for Education on children who are educated at home (EHE); the conclusions of the second part are not published yet. There is a proposal for increased powers for the Local Authority to monitor EHE. JB advised that Mark Smith (Schools Attendance Adviser) will be asked to attend the next Business Group meeting to discuss Home Education. SW (Independent Chair) suggested that we should wait until the outcome of the DfE national consultation before doing this.

SWa also informed the Partnership that these children would be eligible for discussion at the new Vulnerable Groups meeting chaired by Jo Gomerson in CSC.

➤ **Voice and Involvement Group**

Key messages for the Board

- The Review of Voice summary document is in final stages of development
- A whole city consultation/voice survey: work is being scoped in order to improve understanding of children and young people's views.

➤ **Early Help Partnership (formerly LADP)**

Key messages for the Board

- To reflect the objectives of the Local Area Delivery Partnership it was agreed that the group's name should change to the Early Help Partnership which was accepted and supported by all.

➤ **CDOP**

There were no concerns to be reported to the Partnership within this reporting period.

SW (Independent Chair) wanted to ensure that we are making sure that our CDOP operational processes are in line with the new Working Together 2018 to Safeguard Children guidance. SW suggested that we get an assurance report from the York and North Yorkshire CDOP coordinator (North Yorkshire Safeguarding Children Board.).

AD said that she would discuss an assurance report about the new CDOP process with James Parkes NYSCP Business Manager. SW (Independent Chair) asked for the report to be sent initially to him

Action: 17/04/19/03 AD to discuss an assurance report about the new CDOP process with James Parkes NYSCP Business Manager. (In the first instance this will be sent to Independent Chair SW.)

➤ **S11 Audit Report**

CB advised that York and North Yorkshire audit findings reports will be developed jointly, but with a discrete section for each local authority. This will go to the next Business Group.

➤ **Other key messages for the Board from the Business Group**

- A new multi-agency Vulnerable Groups process has been created in Children's Social Care. This group will need to identify who these vulnerable groups are and be mindful that all of them are captured.
- Sub-group Highlight Reports were submitted to the Business Group from subgroup chairs who sent apologies. It was therefore agreed that a system of absent Sub-group Chairs nominating someone to deliver the Highlight Report the subgroup at the Business Group in their place would be required in the future. Ideally this should be someone who attends the sub-group and could therefore speak with some knowledge of what took place. (Currently the reports are - in most cases – presented, by the Business Manager who attends most sub-groups but this is not a sustainable.)

4. JTAI Action Plan

Final JTAI (Joint Targeted Area Inspection) Action Plan – standing item

The Final JTAI action plan which was submitted to OFSTED was shared. AmH confirmed that she has received a positive letter back from OFSTED which she can circulate to Partnership members.

5. CYSCP Performance Qu 3

The Performance Report had been shared with the papers. It highlighted by exception.

The focus of the Business Group discussion had been the figures for **cases stepped down to Early Help**. The number of cases signposted to Early Help has risen to 33%. It was felt that it was both a positive and negative in that enquiries were receiving early help support rather than falling through the net but that figures indicated that enquiries might be being wrongly addressed to Children's Social Care when they would have benefited from early help.

A Task and Finish Group has been created to early help arrangements and the interface with the Children's Front Door.

York seems to have fewer cases stepped down with no further action after referral to CSC (i.e. not reaching the threshold for statutory intervention and not stepped down to Early Help) compared to other local authorities regionally, nationally and to its statistical neighbours. AmH advised that this is due to the policies and procedures

we have currently in York. She advised that demand for CSC intervention was very **high and that it was accepted.**

Percentage of referrals (i.e. reaching Social Care threshold) in which Domestic Abuse is a factor appears to have reduced significantly in Quarter 3 to 11%. Qu 3 covers the Christmas period which is a time when DA referrals increase so this fall is unexplained. The IDAS representative on the Business Group has agreed to look at the referrals that came into the IDAS hub to see if there was a similar pattern and will report back. CB said that the figures for Qu 4 indicate that this has returned to the anticipated level.

Percentage of DA incidents in children recorded as present by North Yorkshire Police has not been provided on this occasion as a comparison. The Police are changing the way they collect data. CB/PR will have further dialogue with NYP performance colleagues about receiving the data.

The **percentage of referrals with sexual abuse** as a factor has increased steadily since 2015/2016. The increase coincides with the 'It's not OK' campaign to raise awareness of sexual abuse.

HSB data will be collated from 2019/20.

AmH said that she would like to see comparison data on children who are subject to a second or subsequent Child Protection Plan as she sees this as high for York.

JB advised that the CYSCP Business Unit could pull together a brief report, to share with partners, that focuses on Child Protection Plans and some national comparison.

6. CYSCP Business Unit Report

JB shared the CYSCP Business unit report which had been distributed with the papers.

CYSCP Development Day 22 March 2019

The themed areas from Development Day are being collated and will be sent out.

Department for Education Event - 27 March 2019

KH (Designated Nurse for Safeguarding Children VoY CCG) attended the event along with Caroline Wood Schools Safeguarding Adviser & Juliet Burton CYSCP Business Board Manager.

CW and JB delivered a presentation on the new CYSCP arrangements and the Early Adopters programme. The presentation was well received and there have been a number of enquiries about the York EA Programme from other local authorities.

Among others, Mark Gurrey, member of the National Panel for Child Safeguarding Practice Reviews gave a presentation on how the Panel will function.

Table discussions took place in regard to the new safeguarding arrangements including sharing ideas about independent scrutiny and funding.

Early Adopters: York Safeguarding in Schools Conference

As part of the York's Early Adopter Programme in engaging schools in the safeguarding agenda, the Early Adopter coordinators Caroline Wood and Dan Bodey organised a safeguarding conference for schools (including governors) early years and colleges and for partners. One hundred and 20 people attended.

Presentations included

- HSB from Pat Branigan from NSPCC
- Young people from Fulford School who were leading on the Fulford Minds project.
- Andy Farrell from NYP on County Lines

There were also a number of workshops throughout the day.

MS said that virtually all members of the School Effectiveness Team were at the conference. The feedback from people there was very positive.

SW suggested that a themed session at a future Partnership meeting on the impact of the Early Adopters programme on schools would be helpful.

Safeguarding Week

Safeguarding Week takes place in York and North Yorkshire in the week beginning 24 June. There will be a programme published about what is happening. The Safeguarding Conference is now fully booked.

CYSCB/P Annual Report

JB advised that work on the Annual Report 2018/2019 will commence shortly. Although in theory this will be an LSCB report (prior to the new arrangements coming into force) SW proposed that with the new guidance and arrangements this might be an opportunity to go with a slimmed down version with links rather than putting a lot of detail in the report. Partners agreed that there should be a summary of the Partnership work rather than separate partner reports. They agreed to delegate to SW and JB to define a framework for the Annual Report while making sure it is compliant with statutory requirements

<p>Action: 17/04/19/04 SW/JB to define a framework for the Annual Report and while ensuring that it is compliant with statutory requirements</p>

Learning and Development

The Safeguarding Basic Awareness new E learning course is up and running alongside the original course which comes to an end in May.

There will be HSB Awareness Course. The HSB framework will help with that. SW wanted to thank statutory partners for their contribution to the HSB work.

CYSCP Newsletter

JB asked partners to send any contribution for the next newsletter in June/July to her. They need to be no more than 150 words and preferably with a picture or graphic. Any news about guidance, research or initiatives would be welcome.

New member of staff in the Business Unit

Cathy Brown CYSCP Performance and Governance Officer is now working part time. Therefore, there is now a new interim CYSCP Performance and Governance Officer Paula Riley to fill the other half of the post.

Schedule of Partner Assurance Reports

Probation and CRC Assurance reports have been moved to July as they have been undergoing an HMIP inspection.

AmH requested that the Local Authority Children’s Services be moved from January 2020 on the schedule to July 2019 when a number of reviews will have been completed.

7 Outcomes/Evidence of Impact

- LLR review findings reaffirm that a key priority for the Partnership is HSB. This work is being developed across the Partnership.
- The Schools’ Safeguarding Conference had a very positive response. Outcomes from this will be monitored through the work of the School Safeguarding Advisor, the early Adopter Programme and the Effectiveness and Achievement Service and reported back to the Partnership.

Summary of actions:	
Action: 17/04/19/01	JB will put the Graded Care Profile presentation on the October Partnership agenda and discuss with AD.
Action: 17/04/19/02	SW to write to the NHSE about the progress of the NHSE investigation and will copy in the National Panel
Action: 17/04/19/03	AD to discuss an assurance report about the new CDOP process with James Parkes, NYSCP Business Manager. (In the first instance this will be sent to Independent Chair SW.)
Action: 17/04/19/04	SW/JB to define a framework for the Annual Report and while ensuring that it is compliant with statutory requirements

Next meeting: 2.00-5.00 on Wednesday 17 July – Hudson Board Room.