
Date:

14th February 2018

Venue:

Snow Room (GO35) West Offices

Present:

(SW) Simon Westwood, CYSCB Independent Chair

(KH) Karen Hedgley, Designated Nurse for Safeguarding Children VoY CCG

(AD) Anita Dobson, Senior Public Health Manager

(KA) Karen Agar, Associate Director of Nursing, TEWV

(JB) Juliet Burton, CYSCB Business & Performance Manager

(SM) Cllr S Mercer, Lead Member, Education, Children & Young People

(JS) Jon Stonehouse, Corporate Director of Children, Education and Communities

(DE) Dot Evans, Acting Assistant Director, Children's Services

(BT) Barry Thomas, Lay Member

(DR) Debra Radford, NSPCC, Children's Service Manager

(VO) Vikki O'Brien, Community Director, CRC (Community Rehabilitation Company)

(LJ) Louise Johnson, Head of Area, North Yorkshire National Probation Service NE Division

(LW) Lisa Winward Deputy Chief Constable NYP

(LD) Laura Davis, Workforce Development Adviser, CYSCB

(WB) Will Boardman, Strategy & Policy Group Manager (People & Neighbourhoods)

(CB) Cathy Brown, CYSCB Performance & Governance Officer (Interim)

(NMcV) Niall McVicar, Head of Early Help and Local Area Teams

(KA) Kyra Ayre, Head of Service, Adult Safeguarding

(MP) Marie Pearson Business Support – Minutes

Apologies:

(SS) Dr Sarah Snowden, Vale of York Designated Doctor for Safeguarding Children

(CW) Caroline Williamson, Schools Safeguarding Advisor

(TH) Tricia Head, Head Teacher, Danesgate Community

(SA) Sarah Armstrong, Chief Executive, York CVS

(MG) Matthew Grant, CP Lead St Peters School

(KM) Kim McDonnell, Service Manager, CAFCASS

(PS) Paul Scatcherd, Practice Manager, CAFCASS

(FM) Fiona Mockford, Head of Safeguarding York Teaching Hospital

(MP) Melanie Perara, Deputy Head of Legal Services

(MC) Michelle Carrington, Chief Nurse of Vale of York CCG

(ZL) Zoe Lightfoot, Head Teacher, Hempland Primary Academy

(DB) Dan Bodey, Deputy Head teacher, Fulford School

(TB) Tom Brittain, Head of Housing Services

(SH) Sarah Hill, Chief Executive, IDAS

(AF) Amanda Flanagan, Manager for Children and Young people IDAS

(MF) Martin Farran, Director of Adult Social Care

(KMc) Kevin McAleese, Independent Chair Safeguarding Adults Board

(AR) Amanda Robson, Senior Nurse NHS England Yorkshire & Humber

(MR) Megan Rule, Communications Manager, Communities & Neighbourhoods

1. Introductions and apologies.

SW confirmed Dan Bodey, Deputy Headteacher, Fulford School is the new Secondary School representative for the Board. Simon Cox who is based at

Askham Grange is the new representative for the Prison Service. Neither were able to attend today's meeting.

2. Draft Minutes and Actions from 13th December 2017

The minutes of the last meeting were accepted as a true record.

Action 27/09/17/3 Karen Agar to send details of the PAMIC Tool to the Safeguarding Adults Board.

JA confirmed that she has checked with Karen Agar and details of the PAMIC Tool have been sent, however Kevin McAleese advised that he has not seen any correspondence relating to this. *JA to ask KAg to reissue.* **Action now complete.**

Action 13/12/17/1 *JB to circulate to Board members consultation on the green paper 'Transforming young people's mental health provision'* **Action complete** JB has emailed to Board members on 14.12.18.

Action 13/12/17/2 *KH will chase up progress of Review and Final Terms of Reference for the serious incident review with NHSE.* **Action complete.**

To be discussed on today's agenda **Item 4 PDSG - Subgroup Highlight Reports.**

Action 13/12/17/3 *Members to send any final comments on the Working Together Consultation 2018 to JB by 20th December 2017.* **Action complete.**

3. Chair's Update.

The Independent Chair confirmed that the draft Working Together to Safeguard Children Guidance 2018 is due to be finalised by 31st March 2018. The Final Working Together 2018 guidance will be passed in April 2018. The transition to implement the new arrangements therefore commences in May 2018. The local authority has 12 months in which to publish the new arrangements and the new arrangements must be in place by September 2019. The Chair said that it was important to note that from September 2019 the Local Safeguarding Children Board (LSCB) would cease to exist. The Chair needs to establish what would happen regarding the LSCB if the arrangements were finalised before the statutory date i.e. September 2019.

The Chair has met with all the Subgroup Chairs. SW has asked the Chairs to review their Terms of Reference and bring back their comments to the three lead

officers who are meeting on 21 February.

On 21st February 2018 there will be a meeting of the 3 statutory leads: LA (Jon Stonehouse) Police (Lisa Winward) and Health – CCG (Michelle Carrington) who will be deciding on the new arrangements for the partnership.

SW is hoping that there can be an update of what the new partnership might look like at the Board meeting on 11 April.

The Independent Chair reminded the Board that a report had gone from CYSCB to the Safer York Partnership in July 2017 highlighting the gaps in services for children and young people experiencing Domestic Abuse along with other issues. The Chair advised that he had received a response from SYP to this report on 21st December 2017. It was agreed that this response should be taken back to the PDSG Subgroup for further scrutiny in March 2018 as the implications of the report had not yet been discussed.

The Young People's version of the Annual Report has been produced with young people participating, including children in care (the Show Me That I Matter group) and the Youth Council. SW suggested that a letter should be sent out to the young people who were involved thanking them for their input. JB agreed to draft a letter.

Child Death Overview Panel (CDOP) Annual Report 2016/17.

The CDOP Annual Report was formally presented to the Board. The Independent Chair outlined the key points and significantly that the number of child deaths in York is low.

The Senior Manager Public Health (AD) informed the group that it can take up to 12 months after the child has died for CDOP to review a case. This is because of delays caused by processes such as the Coroner's' reports. The Independent Chair said that during 2016-2017 in York, there were 37 child deaths of which 13 were reviewed. SW felt that a low number of reviews (13) may not be sufficient to inform learning from the deaths. There was discussion about the 'footprint' of the York & North Yorkshire CDOP and that although the local CDOP and others had stated clearly to the Department for Education that there was no will to extend the region (although the draft Working Together 2018 recommends this.) Board members wondered whether it was possible to access statistics at a regional level.

A regional CDOP Coordinators Group meets regularly. JB and AD will take this question to the next CDOP meeting.

SW suggested that it might be helpful for the LSCBs in York and North Yorkshire to write to the Coroner. CDOP has already had some discussions with the coroners JB and AD will take this suggestion to the next CDOP meeting. AD advised that we would be unable to influence the process at local level, that there would need to be national legislation to do this.

Action 14/02/18/01: JB and AD to ask at the next CDOP whether it is possible to access CDOP statistics at regional level.

4. Priority Delivery Scrutiny Group (PDSG) with sub-group highlights

PPSRG (Partnership Practice Scrutiny Review Group)

Key Issues for the Board:

- PPSRG echoes the need for a detailed breakdown of data on Child Protection Plans under the category of Neglect to be able to address the causes and the contributing factors.
- The opportunity to utilise any additional data that may be available from Emergency Departments.
- The early evaluation of Operation Encompass and the positive messages from schools and midwives about how this has opened conversations with parents about domestic abuse. A more formal evaluation will be brought back to PDSG at a later date.

The evaluation of Operation Encompass was discussed. The Independent Chair advised that he believed that Cleveland have done an evaluation. LW felt that the local evaluation needed be a partnership approach. JS suggested that perhaps an Intern from the University, could do some work on the evaluation.

The Independent Chair commented about the value of notifying midwives of a domestic abuse incident. SW advised that this is unique to York; it doesn't happen in many other authorities and he felt that we have something really good locally that others don't have.

KH said that midwives are to be asked to come back with anonymised examples of

where they think Operation Encompass has made a difference and this will feed into the formal evaluation. KH said that she would be able to share these anonymised examples of different outcomes.

DE felt that there needed to be key people involved in an Operation Encompass evaluation partnership group e.g. Police, a School representative, Midwife etc.

JS felt that Dan Bodey the new Secondary Schools representative would be a good choice for this group.

Action 14/02/18/02: LW to ask Allan Harder to draw up a Partnership Group for the evaluation of Operation Encompass and to invite Dan Bodey to be on this group.

The Chair also advised Board members that there may be an evaluation that Plymouth LSCB have done which might be useful

Action 14/02/18/03: JB to try and find out if there is a Plymouth Operation Encompass evaluation.

The timescale for the evaluation of Operation Encompass was discussed. NYP felt that there could be something tangible in 6 months' time. Terms of Reference for the evaluation would be required initially.

The high percentages (60%) of Child Protection Plans under the category of Neglect have been discussed at PPSRG. JB advised that the Neglect Group had been informed by the Group Manager Safeguarding Interventions (Gwynne Rayns) that the IRO's (Independent Reviewing Officers) are undertaking an exercise between now and end March to identify the factors in CP Plans.

JB advised in terms of breaking down the factors beneath the Neglect category the Group Manager Quality Assurance (Tracy Bishop) had mentioned that she could request a standard report on Mosaic from LA Business Intelligence. DE explained that this may not be as straightforward as it sounds.

Neglect Sub-group

There is a challenge in getting data for the Neglect Action Plan particularly understanding the factors that are informing the high percentage of Child Protection Plans under the category of Neglect and whether the data is masking

what is going on.

A Public Health Registrar has now joined the Oral Health Advisory Group to boost it.

KH asked if the Healthwatch Report was available. AD advised that it was currently in draft but would be published imminently. KH will check this out with Natalie McPhillips (Public Health Practitioner).

The Independent Chair questioned whether there were enough NHS dentists in York. This question had been posed some time ago by CYSCB but remained unclear.

CSA&E / MfH Subgroup

Debra Radford (NSPCC Children's Service Manager) is the new Chair of the CSA&E/MfH Subgroup

DR felt that the multi-agency response to sexually harmful behaviour (SHB) needs to progress at a faster rate. If there is no progress on this and on the development of the sub-group developing the pathway this will need to be pursued at Board level.

NMcV asked whether there was a representative from the Local Area Teams on the SHB sub-group. JB and DR responded to say that there was no LAT representative on the CSA&E/MfH Sub-group

Action 14/02/18/04: NMcV agreed to nominate a representative for the Sexually Harmful Behaviour Subgroup from the LATS if there isn't one already.

SW asked for this item to be kept on the Board agenda.

Local Area Delivery Partnership (LADP)

NMcV advised that Sarah Armstrong (Chair of the group) will submit a highlight report via PDSG for the next PDSG meeting as the LADP meeting has only recently taken place at the end of January 2018.

Case Review Group (CRG)

An action from the last Board meeting had been: **Action: 13/12/17/02** KH will chase

up progress of Review and final Terms of Reference with NHS England for the serious incident review SW asked KH to remind NHSE that we have notified the National Panel and that the National Panel will be expecting progress on this.

KH confirmed that the Terms of Reference have now been received. KH has fed back her comments on the ToR to NHS England. KH was concerned about the length of time that this has taken.

Case considered by Extraordinary CRG in November for review: the case was sent to the National Panel of SCR Experts and it has been agreed that there will be a Learning Lessons Review. Draft Terms of Reference will go to the Case Review Group to discuss the way forward. An independent reviewer will be appointed.

VOIG

NMcV advised that the Voice and Involvement Group now has representatives from each of the sub-groups in the membership of the group including the addition of Karen Hedgley from CRG. NMcV said that he still requires a member from TEWW which Karen Agar agreed to resolve.

The Secondary School Voice Event held in November 2017 has now been evaluated. NMcV can share the evaluation and feedback from the event with Board members if they wish to see it.

Learning and Development

It was agreed at PDSG that CYSCB will continue to provide the courses currently on offer which are well attended and well received. The only addition to the CYSCB training offer would be training on Sexually Harmful Behaviour.

It was also agreed that to set up a process for Board or subgroup members to observe and quality assure training. LD will bring back a draft report on how to progress this to PDSG in March.

Practice Guidance regarding Complex Case Discussions

KH has presented a draft Terms of Reference on complex case discussions to PDSG. KH offered to bring some examples of complex/stuck cases back to the next meeting as there was a discussion on what the circumstances were which might require this process. SW pointed out that the initiation of such a process

would be an operational matter and not one for the Board or its sub-groups to set up.

Ofsted Report on Joint Targeted Area Inspection (JTAI) of Domestic Abuse Services

There was a discussion at PDSG on the Ofsted report on the Joint Targeted Inspections carried out Domestic Abuse 2016/17. This will be continued in an item on Domestic Abuse at the next PDSG in March.

5. CYSCB Unit Report

JB outlined some of the key points in the CYSCB Unit Report.

Young People’s Version of the CYSCB Annual Report Young people from the Show Me That I Matter group (for children in care of the local authority) and the Youth Council have picked out the key issues and produced their own version of the report. This has been published and is now on the CYSCB website.

Voluntary Sector Safeguarding Survey

CYSCB carried out a survey of safeguarding practice in the voluntary sector along with NYSCB. The survey went out to over 800 organisations across York and North Yorkshire. JB advised that the response has been disappointing and that the survey may have been too extensive for the voluntary sector to complete. A new survey is being originated, which will be a tick box audit. Sarah Armstrong the Chief Executive of CVS has seen the audit questions – which include some of the standards from Salford on which Sarah has been working – and has approved them. The Survey Monkey will be sent out to voluntary organisations in March 2018.

Safeguarding Week 2017

A post conference survey has gone out to everyone who attended the conference two weeks ago to find out whether practitioners have changed anything in their practice as a result of what they learnt.

The next Safeguarding Week is in June and respective Boards will need to start planning soon. There will be no conference this year. The theme for Safeguarding Week is “Safeguarding is Everybody’s Business” again. JS suggested that this may

be an opportunity for CYSCB to re-issue, further publicise and raise awareness of, procedures and strategies which are already published and available.

Interboard Protocol

The Independent Chair advised that the Interboard Protocol will need to be refreshed when the new Working Together 2018 to Safeguard Children guidance comes into place in May 2018. JB emphasised that this Protocol is a living document. The Chairs meet regularly as do the operational leads for each Board. Collaboration is ongoing at these meetings. SW agreed that there is also significant amount of communication between meetings.

Schools

The Schools Safeguarding Adviser has offered schools a full safeguarding review of their safeguarding practices over ½ day, many schools have taken up this offer. The Schools Safeguarding Adviser has also delivered a training session for Pullman bus drivers for them to recognise signs of abuse and exploitation and to know how to report these if they see them.

Learning and Development

The CYSCB Learning and Development offer was outlined. JB added that “Safeguarding for Disabled Children Training” had been omitted from the Unit Report but was also being offered.

CYSCB Website

The CYSCB website is gradually being updated. Board members are being encouraged to sign up to Twitter and to encourage their frontline practitioners to do the same. There is information on Twitter about Safeguarding Week, links to guidance, links to training resources for anyone who is linked to the Board. It is also an important way of communicating across the country with other Boards and with people such as the Children’s Commissioner for England.

NWG Network

CYSCB have just renewed membership of the National Working Group on Child Sexual Exploitation. CYSCB has an unlimited number of accounts with the proviso that they are all colleagues working for, or as partners of the main organisation

(CYSCB). Each account has its own password and has access to NWG resources, seminars and special interest forums. Anyone who is interested in joining the NWG network can contact JB and she will pass on their details to NWG. JS felt that this could be disseminated to schools via the Headteacher Newsletter.

6. Assurance Reports

Full reports were made available to CYSCB members prior to the meeting.

Healthy Child Service:

JS acknowledged that the decision to bring the Healthy Child Service into the LA had been a difficult process for staff employed in the HCS. But that it has enabled the Healthy Child Service to become part of the Local Authority's Early Help arrangements.

NMcV summarised some of the key points:

- Safeguarding mechanisms within the service have been developed through the Lead Nurse for Safeguarding and the introduction of a new Safeguarding Nurse Practitioner role.
- Recruitment to the service has been very successful in securing high quality and very experienced members of staff.
- 5-19 Service is in development every school has been contacted regarding their health needs and the HCS will then look at who are the right people to address these needs.
- Actions from the December 2016 CQC review of health services in York continue. The CQC report went to the Board. CYC is taking steps to ensure the Healthy Child Service is registered with the CQC following the recent clarification of requirements.
- An Information Sharing Protocol (ISP) is in place between the Healthy Child Service and York Hospital to share information on children and young people accessing the Emergency Department. An ISP will be put in place later in the year with TEWV. NMcV advised that there are still some governance questions to be answered; a significant volume of the information is to be shared and business support involvement will be

considerable.

- New link arrangements have been established with GP surgeries across the city. Each GP has a linked named worker from the Healthy Child Service.
- Discussion has been on going regarding safeguarding meetings and who the best person to have present from the Healthy Child Service will be.
- Voice of the Child - the HCS aims to get user involvement and meet with young people.
- HCS are working with York Parent Carer Forum to get parental engagement.

Board Members Questions/Comments:

- Will the Healthy Child Service be available to Independent & Public Schools? NMcV advised that it would but the detail is currently being looked at. HCS would also be involved with FE colleges.
- Is there a forum in York for Independent Schools where there is a focus upon Safeguarding?

JS advised that there is an Independent State Schools Partnership which works well but currently focuses upon the curriculum and the LA is just an observer.

SW – said from a safeguarding perspective the Independent/Public schools have a Safeguarding Adviser.

AD - The outcomes for the family need evaluating but it might be difficult to pin outcomes to the interventions of just one service.

SW – Graded Care Profile needs to be brought into any evaluations of the HCS.

Action: 14/02/18/05 Any partners that wish to be involved in the outcome evaluation to contact AD Senior Public Health Manager

DE felt that it would be beneficial in having a HCS Safeguarding Nurse Practitioner present.

National Probation Service (NPS)

Safeguarding continues to be top priority. There will be further refresher

safeguarding training throughout 2018-2019. Domestic Abuse and Child Sexual Exploitation continue to be significant areas of work. NPS are doing a lot of work around developing their own practices.

NPS are developing a Domestic Abuse Assessment Tool to embed into their organisation; it is not formally launched yet and there is an opportunity for partners to influence the final product. LJ said that she could share the toolkit electronically if requested. SW advised that we already have 3 or 4 toolkits which all do different things, so he could raise this issue at Chief Officers Accountability Reference Group (CORAG).

LJ advised that there is also a Child Neglect tool kit for assessing Neglect on Child Protection Plans which has been devised by the Local Division. The toolkit has a checklist, a facility to share and record information.

Probation has a variety of tools within the report of which they are prepared to share with Board upon request.

Action: 14/02/18/06 LJ to send details of the Child Neglect tool kit to JB.

Comments from Board members:

SW – felt the quality and detail of the report was exceptional and thanked LJ for this.

LW acknowledged that in any change of service, the impact is felt. The National Probation Service has been split into two different services (NPS and CRC) with larger boundaries to cover.

DE – said obtaining NPS information on day of the safeguarding incident was still challenging.

SW –the work done on services for perpetrators of DA needs to be kept on the Board agenda. This is highlighted in the CYSCB report to the Safer York Partnership.

Community Rehabilitation Company

In relation to Domestic Abuse, the CRC runs a Building Better Relationships Accredited Programme for offenders who attend under a court order, licence from prison or as commissioned by other agencies. Partner linkwork services to the

victim are provided within this programme.

To provide an early intervention for domestic abuse perpetrators, in 2016 CRC was commissioned to deliver a Voluntary Domestic Abuse Perpetrators Programme pilot. The HELP (Healthy Relationships Programme) has been successfully delivered and is still under contract until 2018. There is support for the partner of the person who is accessing HELP. CRC are commissioned to do 35 HELP completions but the commissioners (the Office of the Police and Crime Commissioner (OPCC)) are prepared to increase the numbers as needed.

CRC have had issues around threshold, as some cases have been so serious that they cannot take them. CRC are having discussions with OPCC regarding this.

CRC works closely with other key agencies to identify potential perpetrators as well as children at risk of victimisation, including child sexual exploitation, radicalisation and serious organised crime.

CRC are looking at how social media can influence an assessment but there are constraints in terms of what organisations can access.

Dialogue is ongoing with Children's Social Care about how best to contribute to risk assessments.

Board Members comments:

DE – Agencies are using a more holistic approach to assessment but sometimes this puts more pressure on Children's Social Care to provide information.

SW – CRC being co-located at West Offices is very helpful.

SW – The transition work that CRC are doing with young people is a very helpful development.

7. Outcomes/Evidence of Impact from today's meeting:

- There are already some good reported outcomes from the Operation Encompass initiative and how this has opened conversations with parents about domestic abuse
- The Young People's version of the Annual Report has been produced with young people participating, including children in care (the Show Me That I Matter group) and the Youth Council. The publication of a Young People's

Annual Report, written by young people for young people, is a really positive achievement. The young people should be thanked and commended for it.

- The Healthy Child Service is now seeing some positive outcomes and recruitment has been successful.
- The Schools Safeguarding Adviser has offered schools a full safeguarding review of their safeguarding practices
- Some excellent safeguarding work is taking place within NPS and CRC.

8. Forward Plan

The Adults' Services Assurance Report is to be put back to the July meeting.

The transition to new partnership arrangements will be added to the April Board meeting agenda.

9. Summary of actions:

Action 14/02/18/01:	JB and AD to ask at the next CDOP whether it is possible to access CDOP statistics at regional level.
Action 14/02/18/02:	LW to ask Allan Harder to draw up a Partnership Group for the evaluation of Operation Encompass and to invite Dan Bodey to be on this group.
Action 14/02/18/03:	JB to try and find out if there is a Plymouth Operation Encompass evaluation.
Action 14/02/18/04:	NMcV agreed to nominate a representative for the Sexually Harmful Behaviour Subgroup from the LATS if there isn't one already.
Action: 14/02/18/05	Any partners that wish to be involved in the outcome evaluation to contact AD Senior Public Health Manager
Action: 14/02/18/06	LJ to send details of the Child Neglect tool kit to JB.

Date, time and venue of next meeting:

Wed 11th April 2018 2.00 – 4.30 Snow Room (G035)
