

YorOK Board – 24th January 2017

Item 1 - Apologies: Sarah Armstrong, Sara Farrar, Polly Griffiths, Tricia Head, Ruth Hill, Natalie McPhilips, Jenni Newberry, Victoria Pilkington, Lynette Smith, and Liz Vincent (Sub – Andy Jennians) and Mark Woolford

Item 2 - Minutes of the last meeting:

SR discussed that after consultation, the Local Area Teams (Appendix B) and Early Help Strategy paper was deferred to the next meeting. JS confirmed the board has oversight of LATs which are currently live and achieving. NM informed the board that it will take time for model to be established, but it is underway.

The minutes of the meeting held 8th November were signed off by Councillor Rawlings as a true and accurate record of the meeting.

All agreed to discuss the OFSTED report at the next meeting.

SS to bring the Care Quality Commission inspection report to next meeting for discussion.

Item 3 – Terms of Reference:

JS noted the top of p.2 of the Terms of Reference (ToR) was still titled 'draft' after 5 years.

It was noted that the Children's Trust operates as part of the Health and Wellbeing Board.

It was agreed the group requires primary focus on delivering the children's plan and to make sure linkages are effective/secure and to focus on partners.

SR discussed the idea of YorOK board no longer sitting as a sub for HWBB. CR confirmed there will be discussions on HWBB structure and that this will be brought up.

SS confirmed YorOK board reporting to HWBB would be OK. HWBB slimmed down structure – agile leadership.

ER confirmed that if YorOK board reports to HWBB, it could influence focus of the boards agenda. This would be important for strong relationship, but HWBB holds its own account.

SS queried whether YorOK want the current strong line between HWBB & YorOK – strong relationship is key.

JS confirmed what works well currently is the annual report from YorOK to HWBB. CR stated that shared members on both boards is important.

GM noted a lack of clarity with papers brought to YorOK that don't receive the expected outcome.

SR asked for an update from SS on organisations that exist under HWBB.

JS discussed the 4 priorities in the plan, and agreed there was a need for mainstream Headteacher voice around table - SR to pick up at next member meeting.

ER confirmed there is a role for YorOK with YOT.

SS confirmed reorganisation of HWBB will establish who will take leadership and that issues should be discussed YorOK first before HWBB.

It was agreed that there is a need for an appropriate narrative of how groups will work together, not just a diagram.

GM queried where decisions are made regarding budgets. ER confirmed individual agencies but YorOK board could have oversight. CR confirmed items brought to HWBB / YorOK will bring own priorities and budgets with them.

SR discussed 4 target areas on p.4 of York's Children and Young People's Plan – queried whether members wanted them exact 4 areas or whether it's open.

SS confirmed YorOK and sub groups are not solely responsible, but the board could choose to escalate to HWBB. SS/CR also confirmed it is not scrutiny role, but does need a performance management role – if outcomes aren't shifting, leadership role should be held to account.

SR discussed the need for the Terms of Reference (ToR) to look at milestones and how achievement is monitored.

SS informed the group that the HWBB have discussed an 'agenda setting group' where papers going to the board go through a process before being added to the agenda. SR queried if YorOK had that process, who would sit on that group. It was discussed that priorities for partners may slip as meetings are here at CYC. GM discussed strategic ways to discuss items, i.e. items that don't need decisions are not a priority – suggested items for information could be circulated. NM suggested time on the agenda for people to discuss any issues raised from this.

JS confirmed papers are made public 5 days in advanced and members can come along if needs be. SR confirmed the public have the right to attend if they wish – all agreed no change on this.

SR requested for officers to work on ToR and send out to members early for them to pass comment and bring to next meeting for sign off in March – need to circulate before then for comments.

Item 4 - Membership:

SR confirmed the group would rather a member send a substitute than apologies – all agreed a specific sub should be named for continuity.

SS discussed the circulation/distribution list being too large – need to agree core membership. Discussed the need for seniority within an organisation so they have some authority to be able to action – the board needs to determine senior levels.

SR confirmed the board needs to keep level of expertise as it can get imbalanced easily from too many council members. NH informed some partners cannot speak on behalf of operational colleagues – need to look at the agenda and decide who would be best to send to the meeting. NM – agreed partners need to consider nominations of membership.

Item 5 AOB :

ER confirmed the forward plan needs reworking, each of the sub groups/milestones to be at the next meeting to get the board focussed – will affect some next items.