

The statements below are taken from out of school clubs across the country that have achieved an outstanding inspection result in 2009/2010.

Could any of these comments be used to describe your club?

Inspector comment	Do you demonstrate this in your club? How?
Staff team are committed to attending ongoing training and share this knowledge with other members of the team through regular staff meetings.	
All staff have a clear understanding of Safeguarding and this is demonstrated through training and all staff having an awareness of what to do in the event of a disclosure/allegation against a staff member.	
Risk assessments are meticulously maintained.	
The staff demonstrate an exemplary attitude to making the provision inclusive.	

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Precise checklists are completed prior to children attending the setting.	
Children have good knowledge of all the safety precautions in the club.	
Documentation is persistently maintained and confidentially stored.	
Parents and Carers are requested to provide purposeful information about their child's interests, likes, fears and learning targets in school in a booklet to assist staff in planning the next steps for each child.	

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Inspector comment	Do you demonstrate this in your club? How?
Liaison with other agencies is well established in relation to Early Years children and their progress.	
Staff are effectively deployed with each member taking on specific roles and tasks each day therefore children's individual needs and requests for support with specific activities can be consistently met.	
There is planned, purposeful play and exploration, with a balance of adult led and child led activities.	
Plans and activities are systematically evaluated and next steps are noted by each child's key person.	

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Inspector comment	Do you demonstrate this in your club? How?
Praise and encouragement is extensively used and processes are in place to reward kind or good behaviour.	
Extremely stringent risk assessments have been produced for the premises and outings, eliminating risks to children.	
Training is very well attended and this is evidenced when staff use their skills and knowledge to enhance the environment for the children.	
All records, documents, policies and procedures are meticulously maintained and updated regularly, which ensures they reflect current information.	

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Inspector comment	Do you demonstrate this in your club? How?
All the staff team are included in the SEF, so there is a clear vision for moving forward.	
Children actively contribute ideas and suggestions, so they feel a real sense of belonging to make the club their own.	
A graffiti wall is used and staff and children review this together, trying to fulfil all suggestions.	
Staff have excellent knowledge of the Early Years Foundation Stage and are extremely effective in planning exciting and imaginative activities for the children.	

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Inspector comment	Do you demonstrate this in your club? How?
Planning is informed and clearly based on children's individual needs and interests.	
Children's achievements are documented in individual files, which include colourful photographs and examples of their work.	
Observations are linked to the areas of learning and identify some next steps to progression.	
Children have free access to activities as the deployment of resources enables them to make their own decisions about how they spend their time.	

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Inspector comment	Do you demonstrate this in your club? How?
Two way communication and regular meetings to discuss progress promote consistency and help to ensure that they work together to build upon what children already know and can do.	
The staff use a sensitive, positive and consistent approach to managing behaviour, which takes into account children's understanding and maturity.	
Children are welcomed into clean and well-kept premises where they have ample space to play.	
A varied and imaginative menu encourages children to have a good awareness of healthy meal options and the opportunity to try new foods.	

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Inspector comment	Do you demonstrate this in your club? How?
<p>Children carry out effective risk assessments of both the indoor and outdoor environments, which promote problem solving and thinking skills, as they identify a hazard and consider what needs to be done to make it safe.</p>	
<p>An abundance of daily games and activities in the outdoor area help children to develop their physical skills and enjoy being in the fresh air.</p>	
<p>The child protection procedures for safeguarding children in the setting are highly effective. Each member of staff demonstrates a thorough understanding of the robust processes in place.</p>	
<p>The setting gives children frequent opportunities to voice and express their opinions and ideas. There are children's team meetings and a children's planning board that gives staff ideas of what current interests the children have.</p>	

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Inspector comment	Do you demonstrate this in your club? How?
An extensive self evaluation system is in place and there is total commitment towards continual improvement.	
Staff have developed sharing books for children, which provide an excellent three-way flow of information between staff, parents and teachers, to ensure children's needs are consistently met.	
Superb organisation, planning and communication between all ensure that roles and responsibilities are clearly defined which contributes to the smooth running of the setting.	
The manager and her staff are totally dedicated and caring. They ensure that through play all children, irrespective of age or ability, can develop a broad range of social and other skills.	