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DO YOU WANT TO WORK IN CHILDCARE?

You do not always need qualifications or experience to work with children, however, employers will look more favourably if you do, this is especially important in a competitive jobs market and will help you to stand out from the crowd.

There are a wide range of training courses ranging from a few weeks to a few years, most of which you can enrol for at Future Prospects. We hold detailed information on all courses running in the York area and can help you with the application/interview process and guide you through the funding available.

If its experience you need, then there are a number of ways of presenting the skills and experience that you do have to employers that make it relevant to the job.

If you are considering a career in childcare and need help with application forms, creating a CV or preparing for interviews, then you may benefit from attending a FREE workshop led by Future Prospects to help you get that professional edge.

CV

Everyone needs a CV and your CV is more than just a list of jobs you have done or courses you have taken, it is your opportunity to show the employer why they should consider you over all other applicants.

Within the workshop you will be shown and discuss several different types of CV, in order to create the best possible CV for yourself. You will also identify your key strengths, your transferable skills and learn how to highlight these to an employer. You will usually leave the session with a written CV which is then processed by our admin team into a professional typed document.

COVERING LETTERS & APPLICATION FORMS

When applying for a job, you will either need a covering letter to go with your CV or fill in an application form. The purpose of this is to introduce yourself to the employer and gives you a chance to personalise your application.

This workshop gives you ideas on how to sell yourself within these areas, in order to maximise your potential when applying for jobs and get you to the interview stage.

INTERVIEW SKILLS

Interviews are probably the most nerve-racking part of getting a job. This workshop helps to dispel some of those fears, gets you to think about and anticipate the questions you may be asked and prepare informative answers.

After this workshop you will know how to project a good and confident image within your interview. Please note – there is no role play involved!

EXTRA HELP AVAILABLE

Of course, workshops are not for everyone, if you feel you need a bit more help and support then ask for an appointment with an advisor or come to our daily advice surgery in the information shop at 24 Swinegate, York